

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, June 29, 2021 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:	Valerie Newton	Board of Directors Chair
	Rolly Smith	Board of Directors Vice-Chair
	Donna Jaunzarins	Director
	Cathy Kelly	Director
	Marcel DeMars	Director
	Belinda Schleier	Director
	John MacEachern	Director
	Dr. J. Park	Chief of Staff
	J. Bourgoin	Director of Community Programs and Services
	Debbie Hardy	CEO
Staff:	Julie MacIntyre	Executive Assistant/Finance Clerk
Absent:	Peter Ruel	Director
	Isabelle Ouellet	Director
	Annie Janveau	Chief Nursing Officer
	Keisha Cannon	Abecedarian

1. Call to Order

Mrs. Valerie Newton, the chair called the meeting to order at 1901.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Hardy presented the By-Law with changes and changes were accepted.

5. Patient Story

No Report

6. Board Chair Report

No Report

7. Chief of Staff Report

Dr. Park expressed the concern of the physician and nursing shortages that the Family Health Team and the hospital is experiencing and the effects it will have on SMH.

8. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- SMH continues to lead the local COVID-19 vaccination efforts. Excellent community feedback has been received by attendees and other observers on the efficiency our clinics have demonstrated.
- Experience is showing that the canvas tents are not able to withstand long term set-up and for that reason permanent solid structure gazebos are being explored as alternatives to meet the safe and comfortable needs of outdoor visiting.

- The JCH Bursary was not awarded as no applicable applicants were received from the High School. One (non-health care program related) student applied late but did not meet the criteria of the award. A review of the Bursary criteria will be completed to produce a fair and equitable process for other students in the event we do not get those applicants following a health care related path.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- The DI department has completed demonstrations for the new U/S including an updated echocardiography module and is now awaiting the negotiation phase which is planned for the first week of July.
- The RFP process for the new defibrillator is complete and we are anticipating that the new unit will be received and training will be provided in September.
- An initial meeting will be held with Accreditation Canada on July 7th.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- A collaboration with the Manitouwadge Pharmacy has increased vaccination to local residents. SMH is providing the clinics using pharmacy vaccines to ensure as many of our eligible residents are receiving their doses as soon as possible. Depending on the population denominator used for Manitouwadge we have a vaccination rate of between 72 to 91% with a mid-range of 80% for first dose of those 12 years and older. For second doses, we have a range of 26-33% with a mid-range of 29% of our residents fully vaccinated. These numbers do not include the 220 vaccines administered on the June 24th and the 55 second doses on June 30th

1st Dose				2nd Dose			
	Census 2016	EMR	Mid-Range		Census 2016	EMR	Mid-Range
Pop total	1708	2100	1904	Pop total	1708	2100	1904
Vaccinated to date	1297	1297	1297	Vaccinated to date	475	475	475
Under 12	180	200	190	Under 12	180	200	190
Eligible % who is vax	91%	72%	80%	Eligible % who is vax	33%	26%	29%
	Census 2016	EMR			Census 2016	EMR	
Pop total	1708	2100	1904	Pop total	1708	2100	1904
Vaccinated to date	1297	1297	1297	Vaccinated to date	475	475	475
Total % who is vax	81%	65%	72%	Total % who is vax	30%	24%	26%

- The inconsistent flow of vaccines from the Thunder Bay District Public Health is problematic and limits our ability to plan more and one week in advance. It was hoped that by this time, our access to vaccines would have been much larger and quicker. As of June 21st, we have 276 residents eligible for a second dose. Some of these will be delivered on July 24th.

- RCCR education session is being planned for early September via Zoom (due to COVID).

Strategic Directive #4:

SMH will become a magnet workplace

- Efforts continue to recruit adequate nursing staff.
- We have sought out and acquired (for the first time) a 3 month contract RPN who has already started with us. She is from the same agency (Curega) as the other more recent contract RNs. She will fill a short-term service gap resulting from a paternal leave.
- Efforts continue to recruit a physiotherapist for the FHT.
- Efforts to recruit two physicians are ongoing.
- SMH was successful in having the Ministry of Health reverse a decision which would have lowered the locum funding effective August 14th. This will help ensure that if we can recruit locum physicians, the funding will be provided for the stay and travel.
- A province wide shortage of locums for the summer period is of increasing concern. Efforts to find someone through regular channels is not producing anticipated results.
- SMH has maintained staff wellness exercise program throughout COVID times by way of Zoom and is now with the reopening plan is incorporating outdoor exercise weather permitting of course.

9. Committee Reports

9.1. Governance Committee

No Report

9.2. Finance and Audit Committee

9.2.1 Budget – Auditors to have draft financials within a week.

9.3. Executive Committee

No Report

9.4. Medical Advisory Committee

9.4.1 Regional Ordering Privileges

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins

SECONDED BY: C. Kelly

BE IT RESOLVED: That as recommended by the MAC at their May 20, 2021 meeting the following professionals be granted Regional Ordering privileges up to December 31st, 2021.

Dr. Luis Altamirano-Diaz TBRHSC

Dr. Graham Cummins NOSH

Stefan Cherry, NP NOSH

CARRIED!

10. New Business

10.1 Extensions for 2021 Hospital Annual Meetings – reviewed by Board members.

10.2 PSW Temporary Wage Enhancement Extension – reviewed by Board members.

10.3 BOD Terms of Service – Mrs. Hardy advised the Board members of reappointments and that Submission need to be submitted before the Annual Board Meeting.

10.4 Office Space – P. Ruel – reviewed by Board members.

10.5 Tender 26 Mona – The Board of Directors decided to look at other options for 26 Mona. SMH will

have maintenance source out other options and quotes.

10.7 Vipond Fire Protection Quotation

The following resolution was tabled for approval;

MOVED BY: R. Smith
SECONDED BY: B. Schleier

BE IT RESOLVED: That the Santé Manitouwadge Health Board of Directors approves the quotation from Vipond Protection for \$4,200.00 plus HST and the CEO be approved to execute any related documents.

CARRIED!

11. Other Business

11.1 Resignation Letter – reviewed by Board members

12. Quality

Highlights from Administration Report discussed:

- Accreditation Survey
- Physician Status – Working with the Ministry
- Immunization Status

13 Correspondence

14 Consent Agenda Items Approval:

- a. Minutes of Board of Directors Meeting held: May 18, 2021

MOVED BY: D. Jaunzarins
SECONDED BY: R. Smith

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: May 18, 2021.

15 In Camera

16. Place and Time of Next Meeting – July 27, 2021 at 1900.

MOVED BY: M. DeMars
SECONDED BY: J. MacEachern

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, July 27th 2021 in the Judith C. Harris Boardroom.

CARRIED!

Place and Time of Annual Meeting – July 27, 2021 at 1900.

MOVED BY: J. MacEachern
SECONDED BY: B. Schleier

BE IT RESOLVED: That the Annual Board meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, July 27th 2021 in the Judith C. Harris Boardroom.

CARRIED!

17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY:
BE IT RESOLVED:

D. Jaunzarins
That this meeting be adjourned.

CARRIED!

Mrs. Newton thanked everyone for attending and the meeting adjourned at 1948 hours.

17 For the Good of the Board

Debbie Hardy, CEO

Valerie Newton ,Board Chair